

2023 Knoxville's Largest Kids' Party Non-Profit Vendor Application

Thank you for your interest in being a vendor for Knoxville's Largest Kids' Party on **Saturday, June 10, 2023!**

A few things to know:

- Non-profit vendor spots are **\$185**.
- Load-in is Friday, June 9, 2023.
- Vendors will provide their own tent, tables, tablecloths, chairs, etc.
- All vehicles must be off site by 9:00 AM, vendors set and ready by 9:30 AM on event day and will remain set-up until the end of the event (5:00 PM).
- Vendors will provide some type of free children's activity at their booth.
- If selling items, items and goods **MUST** be approved by KLKP staff.
- All vendors will adhere to all World's Fair Park and City of Knoxville rules and regulations.
- Vendors are required to have appropriate number of personnel needed to run their booth for the duration of the event - KLKP will not provide volunteers for vendor booths.
- In the event of inclement weather, we have a rain date of ***Sunday, June 11, 2023***.
- Vendors will be REQUIRED to provide a COI or comparable certificate to reserve their spot.

VENDOR INFORMATION

BUSINESS NAME _____ PRIMARY CONTACT _____

EMAIL _____ PRIMARY PHONE _____

DO YOU NEED ELECTRICITY? NO YES HOW MUCH? _____

DO YOU NEED WATER? NO YES

WHAT WILL YOU BE SELLING/PROMOTING AT YOUR BOOTH? ANY SPECIAL PROMOTIONS?

WHAT FREE CHILDREN'S ACTIVITY WILL YOU HAVE AT YOUR BOOTH?

If your business is chosen, we will send you payment information and a contract stating you agree to the rules and regulations of Knoxville's Largest Kids' Party, World's Fair Park, and the City of Knoxville. **Your spot is not reserved until we receive your contract, payment, and COI (or comparable certificate).** We are only allotting 24 vendor spots and they will fill up

quickly. If you have any questions, please email

Emma at eclaudio@dicksonmediaevents.com.

Thank you again for submitting to be a part of Knoxville's Largest Kids' Party!